

**Meeting Minutes**  
**Board of River Port Pilot Commissioners**

August 5, 2020 9:00 am  
2728 Athania Pkwy  
Metairie, LA 70002

1. Call to Order - *Meeting called to order at 9:00am*
2. Roll Call - *In attendance: Capt. Jack Anderson, Capt. Mark Delesdernier III, Capt. David Renegar, Michael Delesdernier (General Counsel), Mary Delesdernier (Executive Staff)*
3. Approval of Minutes from June Meeting - *Minutes from June 10 Meeting unanimously approved*
4. Public Comments - *No Public Comments*
5. Executive Session
  - *Apprentice Training – Reviewed the critiques of the 2019-20 Apprenticeship Program.*
    - i. *Include more multiple choice route questions was suggested*
    - ii. *Decision made to set up database of all questions from all monthly Apprentice Reviews and review them before next apprentice class*
    - iii. *Overwhelming approval of beginning mentorship program. Suggestion made to include it again at 7 months like was done this year due to Covid*
    - iv. *Review all questions of the critique to insure no duplicates, especially #7 and #11*
  - *Report on New Notices to Commissioners*
    - i. *Paris Trader 6/30/20 Determined to be a non-issue*
    - ii. *Chacabuco 7/18/20 Determined to be a non-issue*
    - iii. *Pola Pacific 7/25/20 Determined to be a machinery failure*
    - iv. *Blue Diamond 8/3/20 Determined to be a machinery failure*

*Also discussed complaint from Empire-Chevron. Pilot to complete a Notice to Commissioners and will attend next Commissioner Meeting.*

- *Report on Applications for 2021 – Update given on the 5 requests for applications that have been made to-date and the 2 applications that have been received. Also reviewed recent request for information and determined all were answered appropriately and that no further communication was needed.*

- Report on Pilot Compliance
  - i. Continuing Education
  - ii. Licenses and Physicals -
  - iii. Covid-19 extensions from USCG

*Update given on compliance.*

- Disposition of 2018 Notices to Commissioners and Jan-May 2019 Notices  
*Capt. Delesdernier volunteered to come in to office and review.*
- Report from General Counsel – *No report this month.*
- 11 am conference call with Pharos - Combine internal audit with integrated management system – *Conference call held. Pharos to provide updated Statement of Work which will need to be signed.*

6. Chevron / Empire – New facility requesting accommodations – *Discussed and determined that a letter to association is needed to remind pilots about Chevron-Empire, Valero, and Alliance. General Counsel to draft letter to be sent to Pilots and to the docks.*

7. Passenger Vessels

- Review Protocols
- Review Fog and Operations Policies

*Reviewed Policies and Protocols.*

8. Review Risk Mitigation Procedures including Escort Tugs  
*Issue reviewed and discussed.*

9. Deputy Pilots

- Review deputy pilot restrictions
- Recommendation to Board of Directors to change dispatch rules for Deputies
- Review overall length, small tankers, 2<sup>nd</sup> man cruise ship, draft

*Reviewed and changes were suggested for revision of regulations.*

10. Report on proposed statute and regulations changes

- Age
- Moving date of obtaining license to 12/31
- Procedure to impose civil penalty
- Procedure for third party investigator
- Procedure to issue administrative subpoenas

*Regulations were reviewed and changes made. General Counsel working on the plan for moving forward and possible moving forward with emergency plan.*

11. Save Navigation Committee
  - Select Meeting Date
  - Review recommendations and implementation
  - Discuss non-compliance

*Date will be set within next 30 days. Discussion needs to focus on Recommendation vs. Regulation.*

12. Meeting with State Senators – *To be set up in November and December*

13. Report on Correspondence with Stolt – *General Counsel gave report*

14. Report on Maneuvering Doctrine – *Capt. Delesdernier gave an update.*

15. Oversight Committee – *Discussed and no further action needed at this time*

16. Fixed Fee for Executive Director – *Discussed and a proposal will be ready for next meeting*

17. New Business

- *Discussion of Inner Harbor Canal requirement*
  - *Discussed set up meeting with new COTP*
- Items will be added to the next agenda.*

18. Adjournment – *Meeting adjourned at 6:20 pm.*